



ASSET SALE APPRAISAL FORM

Section 1

Name of Asset to be Sold	Project No.
Asset to be disposed of:- Lead Officer:	

Section 2

Reason for Sale
Meets Corporate Priority:

Section 3

Income From Sale	
Gross Income from Sale	£
Less Cost of Sale e.g. valuation fee	£
Net Income (cost)	

Section 4

Loss of Rental or Other Income							
	Management Code	2003/04 £	2004/05 £	2005/06 £	2006/07 £	2007/08 £	2008/09 £
Rental Income							
Other Income							

Section 5

Savings in Costs (annual)

Section 6

Savings in Costs - one off (i.e. urgent major repairs required)

Section 7

Financial Analysis – Revenue						
	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09
	£	£	£	£	£	£
Interest from receipt						
Loss of Income						
Savings in Expenses - Salaries - Repairs & Maintenance - Other						
Total Revenue Cost / (Net saving)						

Section 9

Scheme Evaluation by Management Team

Section 10

Stage of Project (i.e. Feasibility)

Section 11

Expected Completion Date